

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	Original Agreement: July 1, 2004- June 30, 2006 Amendment: July 1, 2006- June 30, 2007
Termination Clause	Please refer to original agreement: RFP Depot may terminate upon giving 90 days written notice to the School Board. The School Board may terminate without cause upon 30 days written notice to RFP Depot.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Please refer to sections V and VI of the original agreement.
Regulatory issues	No.
Confidentiality Provision	RFP Depot will not receive confidential student records.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Venue: Palm Beach County; Choice of Laws: Florida

Business Principles:

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	Total Cost of Services: \$72,000.00
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Monthly payment: \$6,000.00

Other Issues:

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	No.
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations: RFP Depot, LLC should execute the Beneficial Interest and Disclosure of Ownership Affidavit (PBSD 1997)

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO
 By: *[Signature]* 7/18/06
 Attorney (Name and Date)